

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING MINUTES

MONDAY, FEBRUARY 4, 2019

The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.

I. CALL TO ORDER

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:05 P.M. with Eight (8) Board of School Directors present: William Swanson, Vice-President; William Piper, Secretary; Todd Deihl, Bob Kanc, Robert Over, Kingsley Blasco, Richard Roush and David Gutshall

Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts, Jr. Assistant Superintendent, Richard Kerr, Jr., Business Manager, Rick Gilliam Director of Buildings, Grounds, & Transportation; Robert Krepps, Director of Technology; Cathy Seras, Board Minutes; Andy Milone, Valley Time Star.

II. PLEDGE TO THE FLAG

Vice-President Swanson led all individuals present in the Pledge to the Flag.

III. Approval of the January 14, 2019 Regular Board Meeting Minutes and the January 14, 2019 Building and Property Meeting Minutes.

Motion by Blasco, seconded by Roush for approval of January 14, 2019 Regular Board Meeting Minutes and the January 14, 2019 Building and Property Meeting Minutes
Roll call vote: Voting yes: Swanson, Piper, Over, Blasco, Kanc, Guthall, Roush and Deihl. Motion Carried unanimously. 8- 0

IV. Student/Staff Recognition and Board Reports - Gabrielle Reifsnyder & Regan Donato

Gabrielle and Regan talked about the events listed below.

- Craft Fair – January 26, 2019
- Boys Basketball Team reads at Elementary Schools
- Mock Trial team traveled to Dauphin County Courthouse to compete in a criminal case put out by the PA Bar Association.
- Sadie Hawkins Dance – February 16, 2019
- TEMPUS becomes a Leo Club Chapter with the help of the local Lions Clubs in the area.
- Bocci Ball at Big Spring High School – Next home match February 20, 2019.
- FFA Highlights – Competition with Cumberland, Dauphin and Perry area schools.

- New Aavidum Club which stands for “I’ve got your back”. The club will focus on continuing to inform students they are cared about and make sure everyone knows they have someone they can reach out to.

V. Election of the President - (February, 2019 - December, 2019)

Mr. Blasco motioned to nominate and elect Mr. Swanson as President, Mr. Roush second the motion.

Roll call vote: Voting yes: Swanson, Piper, Over, Blasco, Kanc, Guthall, Roush and Deihl.

Motion carried unanimously. 8- 0

VI. Election of Other Officers

Mr. Over motioned to nominate and elect Mr. Kanc. Mr. Kanc stated he is honored by Mr. Over’s nomination and Mr. Over’s confidence in Mr. Kanc but Mr. Kanc stated he feels he needs more time to explore the district. Mr. Kanc respectively declined the nomination.

Mr. Piper motioned to nominate and elect Mr. Deihl as Vice President, Mr. Blasco second the motion and Mr. Blasco motioned to close all nominations.

Roll call vote: Voting yes: Swanson, Piper, Over, Blasco, Kanc, Guthall, Roush and Deihl.

Motion carried unanimously. 8- 0

VII. Appointment of Committee Members

a. Capital Area Intermediate Unit - (February, 2019 – December, 2019)

Elected - Mr. Swanson

b. Cumberland Perry Area Vocational Technical School - (February, 2019 – December, 2019)

Elected - Mr. Kanc

c. Tax Collection Committee - (February, 2019 – December, 2019)

Elected - Mr. Swanson

VIII. Financial Reports

a. Payment of Bills

General Fund		
Procurement Card	\$	27,930.08
Checks/ACH/Wires	\$	1,361,377.97
Capital Projects Reserve Fund	\$	10,521.00
Mount Rock Projects-2018 Fund	\$	57,419.98
Newville Projects Fund	\$	204,335.64
Cafeteria Fund	\$	982.87
Student Activities Fund	\$	<u>33,615.43</u>
TOTAL	\$	1,696,182.97

Motion by Gutshall, seconded by Blasco for approval of General Fund, Capital Reserve Fund, Mt. Rock Projects Fund, Newville Projects Fund, Cafeteria Fund, and Student Activity/Miscellaneous Fund payments of bills as outlined above.

Roll call vote: Voting yes: Swanson, Piper, Over, Blasco, Kanc, Guthall, Roush and Deihl.

Motion carried unanimously. 8- 0

IX. Reading of Correspondence

X. Recognition of Visitors

John Wardle, Kim Walk, Melissa Negley, Mike Reifsnyder, Gabi Reifsnyder, Elizabeth Richwine, Regan Donato, Kirsten Boles, Cindy Kanc

XI. Public Comment Period

Mrs. Elizabeth Richwine, 813 Mt. Rock Road, Carlisle, Pa 17015 offered a prayer of encouragement for the Board of School Directors, administration, staff and students.

XII. Structured Public Comment Period

XIII. Old Business

XIV. New Business

a. Recommended Approval for a ESS Part-Time Learning Support Aide

Mr. William Gillet, Director of Pupil Services would like to recommend Ms. Sarah Zook as a ESS part-time learning support aide floater. Ms. Zook will assist to provide needed coverage in the Middle School while transitioning two aides into new assignments which involve one on one student needs.

The administration recommends the Board of School Directors approve Ms. Zook as a part-time learning support aide floater, retroactive to January 30, 2019.

VOTE ON XIV., NEW BUSINESS A-1, PERSONNEL CONCERNS

Motion by Blasco, seconded by Roush to approve Item A-1 as outlined and recommended above. Voting Yes: Swanson, Piper, Over, Blasco, Kanc, Guthall, Roush and Deihl. Motion carried unanimously. 8- 0

XIV. New Business (. . .continued)

A. Credit Pay

(Action Items B - D)

The professional employee whose name is listed below has successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

Edward Wilson \$1,500.00

The administration recommends the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

Motion by Blasco, seconded by Roush as outlined and recommended above.

Voting Yes: Swanson, Piper, Over, Deihl, Kanc, Gutshall, Roush and Blasco.

Motion carried unanimously. 8- 0

B. Recommended Approval to Host the 2020 Spring Regional Workshop for the PA Association of Student Councils (PASC)

Mr. William August, High School Principal is requesting board approval to apply to host the 2020 Spring Regional Workshop for the PA Association of Student Councils (PASC). The theme of the workshop will be "Leadership Opens the World" and will be held on Friday, March 13, 2020.

The administration recommends the Board of School Directors approve Mr. August's request to move forward to apply to host the 2020 Spring Regional Workshop for the PA Association of Student Councils (PASC), which will be held on Friday, March 13, 2020.

Dr. Fry stated it's a huge event with large numbers. Mr. Kanc asked if the cost was shared. Dr. Fry stated that the cost is shared and it's not a cost that will come out the general fund budget, it is sponsored by the Student Council Association.

Motion by Blasco, seconded by Roush as outlined and recommended above.

Voting Yes: Swanson, Piper, Gutshall, Over, Deihl, Kanc, Roush and Blasco.

Motion carried unanimously. 8- 0

C. Facilities Utilization Request

Big Spring Hurricane Softball Organization is requesting to utilize Oak Flat Elementary School and Mt. Rock Elementary School softball fields for games and practices on Sundays beginning March, 2019 through October, 2019 from 1:00 p.m. - 6:00 p.m.

The administration recommends the Board of School Directors approve Big Spring Hurricane Softball Organization's request to utilize Oak Flat Elementary School and Mt. Rock Elementary School softball fields for games and practices on Sundays beginning March, 2019 through October, 2019 from 1:00 p.m. - 6:00 p.m.

Motion by Deihl, seconded by Blasco as outlined and recommended above.

Voting Yes: Swanson, Piper, Over, Deihl, Kanc, Gutshall, Roush and Blasco.

Motion carried unanimously. 8- 0

XIII. New Business (. . .continued)

D. Approval of the Proposed 2019-2020 School Calendar

(Action Items D-F)

The administration drafted a proposed school district calendar for the 2019-2020 school year, and copies of the proposed calendar were provided to the Board of School Directors at the January 14, 2019 Board meeting as an information item.

The administration recommends that the Board of School Directors approve the proposed 2019-2020 school district calendar, as presented.

Dr. Fry shared calendar highlights and commented that Christmas break is a little longer due to where January 1st falls within the calendar.

Motion by Diehl, seconded by Blasco as outlined and recommended above.

Voting Yes: Swanson, Piper, Over, Deihl, Kanc, Guthshall, Roush and Blasco.

Motion carried unanimously. 8 - 0

E. Payments from the Capital Project Reserve Fund

The District received the following applications for payment:

<u>From</u>	<u>Description</u>	<u>Amount</u>
Tanner	FFE Flex Add Inv 17805	\$2,386.22
Tanner	MS Flex Inv 18086	\$1,655.69
Tanner	HS Flex Inv 18088	\$2,560.75
Tanner	HS Flex Inv 18089	\$1,998.80

The administration recommends the Board of School Directors approve payment of \$ 8,601.46 to Tanner of PA, Inc.

Motion by Roush, seconded by Blasco as outlined and recommended above.

Voting Yes: Swanson, Piper, Over, Deihl, Kanc, Gutshall, Roush and Blasco.

Motion carried unanimously. 8– 0

F. Approve Payments from the Newville Projects Fund

The administration received the following applications for payment.

<u>Proj</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>	<u>Remaining</u>
NV	Tanner	FFE NV In	\$24,237.48	\$0.00
NV	CRA	Prof Svc Inv 2941-27	\$113.94	\$4,156.35
MS	CRA	Prof Svc Inv 3106-12	\$2,870.50	\$0.00
Phase 2	CRA	Prof Svc Inv 3196-5	\$24,847.76	n/a

The administration recommends the Board of School Directors approve the payments of \$24,237.48 to Tanner of PA, Inc. and \$27,832.20 to Crabtree, Rohrbaugh & Associates.

Motion by Roush, seconded by Kanc as outlined and recommended above.

Voting Yes: Swanson, Piper, Over, Deihl, Kanc, Gutshall, Roush and Blasco.

Motion carried unanimously. 8– 0

XIV. Future Board Agenda Items

There were no future Board agenda items.

XV. Committee Reports

a. District Improvement Committee - Mr. Kanc, Mr. Over

No report offered. There is a meeting March 7th.

b. Athletic Committee - Mr. Swanson, Mr. Gutshall, Mr. Deihl

No report offered. There is a meeting in February.

c. Vocational-Technical School - Mr. Piper, Mr. Kanc

- Mr. Piper shared the change at Vo-Tech regarding the conversion of the cafeteria which is no longer being used and will be converted to a Health Occupation Area.
- Mr. Piper shared the area will be transformed into three classrooms of 25 seats and a 20 work station lab.
- Mr. Piper shared if things move forward the work will begin in May, June and July of 2020.
- Mr. Piper communicated the cost of the project.
- Mr. Piper shared that it has been decided that Vo-Tech will change their name to Cumberland Perry Area Career and Technical Center and it does need to be voted on by all member districts.

d. Building and Property Committee - Mr. Piper, Mr. Swanson, Mr. Roush, Mr. Over

No report offered.

e. Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson, Mr. Gutshall

No report offered.

f. South Central Trust - Mr. Blasco

No report offered.

g. Capital Area Intermediate Unit – Swanson

No report offered. There is a meeting February 28th at 8:00 a.m.

h. Tax Collection Committee - Mr. Swanson

No report offered.

i. Future Board Agenda Items

No future board agenda items.

j. Superintendent's Report

- Dr. Fry shared January's enrollment report and stated numbers are down by five students which is not unusual coming back from the holiday season.
- Dr. Fry stated Cyber Charter numbers are not increasing.
- Dr. Fry talked about the Governor's budget which will be addressed on February 5th.
- Dr. Fry shared the PASA/PASBO school district budget report which was published January, 2019.

Superintendent's Report (. . . continued)

- Dr. Fry communicated he had the honor to speak at the press conference at the Rotunda in Harrisburg on behalf of the budget process.
- Dr. Fry talked about the upcoming student activities within the district; concerts, winter athletics teams wrapping up their season, senior night swimming, senior night for boys and girls basketball teams and the 2019 Mini-Thon.

XVI. Meeting Closing

a. Business from the Floor

- Mr. Kanc shared he attended a board meeting at Carlisle Area School District where a wonderful tribute was communicated for Mr. Wolf.
- Mr. Kanc wished the Varsity Cheerleaders best of luck as they travel to Orlando, Florida for their competition.
- Mr. Kanc asked about a ROTC Program. Dr. Fry shared it continues to be in future plans but at this time it is in a hiatus state.

b. Public Comment Regarding Future Board Agenda Items

No Public Comment.

c. Interviews for Vacant Board Seat for Penn and Cooke Townships

Dr. Fry discussed the protocol and school code for the vacant Board of School Directors seat for Cooke and Penn Townships. Dr. Fry communicated after the interviews a decision can be made for the vacant board seat of Cooke and Penn Townships.

Dr. Fry introduced Ms. Melissa Negley the first candidate to be interviewed by the Board of School Directors. Mr. William Swanson, Board President, proceeded with the interview questions.

1. From your perspective, what is the role of a school board member?

Ms. Negley communicated:

- Being a younger board member is a positive.
- Being responsible to the community, board members and students and always willing to listen and help where needed.
- Leadership and team work is an important role as a school board member.

2. Why do you want to be a member of the Big Spring Board of School Directors?

Ms. Negley communicated:

- She was interested in becoming a board member approximately one year ago and also stated and expressed her condolences to the Wolf family.
- Interested in being involved in the process of what Board of School Directors do for the community and students.

3. Do you have any worries or concerns about joining the board?

Ms. Negley communicated:

- Concerned about attending all meetings.

4. What do you see as the strength of the district and also the biggest challenge?

Ms. Negley communicated:

- Making sure parents are comfortable with Big Spring School District.
- Safety and bullying concerns for students.
- Commented on how well the community gets along.
- Big Spring offers great programs for the students.

5. What role would social media play in supporting your work as a board member?

Ms. Negley communicated:

- Supports utilizing social media for fundraisers and advertising and all positive communication.

Dr. Fry introduced Mr. John Wardle the second candidate to be interviewed by the Board of School Directors. Mr. William Swanson, Board President proceeded with the interview questions.

1. From your perspective, what is the role of a school board member?

Mr. Wardle communicated:

- A school board member needs to take care of the students, the future of the community from the educational stand point and know the value of education.
- Education is what we need to be about for the students; students are what matters.
- The community must raise a future generation to not only support themselves but to support and generate a community that is well rounded in education.

2. Why do you want to be a member of the Big Spring Board of School Directors?

Mr. Wardle communicated:

- Being a School Board Director is about giving back, about service and sharing talent and experiences.
- Being an educator for 33 years at Bermudian Springs and hoping to bring to the board an outlook and a perspective that is not necessarily new but maybe slightly different and offer something to assist Big Spring School District be an even better place.
- Provide for the needs of the students in the best way possible.
- Mr. Kanc asked Mr. Wardle if he was currently involved with Millersville University. Mr. Wardle stated he is not currently involved with Millersville but was an Adjunct Professor for nine years as a teacher for environmental education.

3. Do you have any worries or concerns about joining the board?

Mr. Wardle communicated:

- Time is always a commitment, but if becoming a part of the board, time is needed.
- Public perspective; but knows it will be positive due to running for office and never receiving any negative comments from the community regarding serving the residents of the community in the specific role. Being a board member is a similar role; serving the residents of the community and educating the students at the same time.

4. What do you see as the strength of the district and also the biggest challenge?

Mr. Wardle communicated:

- The strength of the district is the graduates that are being produced.
- The greatest concerns are the apathy of some students, the drug presence of some students, what students are doing out of school that may affect them for the rest of their lives. Feels that phones, internet and ipads may be a great education tool but can also sometimes be a challenge in a school environment on how they are properly used.
- Number of students that are homeless and do not have a great home life.
- How the district can assist those struggling students succeed in giving them opportunities and activities to assist them with their social and educational development, self-esteem and spirit and know they have worth and value and they will and can be successful.

5. What role would social media play in supporting your work as a board member?

Mr. Wardle communicated:

- Sharing cell phone number and email with every student day one in the classroom.
- Facebook is utilized occasionally for reading.
- Communicate positives and making sure the school campuses are a good place for the students.

Mr. Gutshall motioned to elect Mr. Wardle as a Board of School Director for Cooke and Penn Townships, seconded by Blasco.

Roll call vote: Voting Yes: Swanson, Piper, Gutshall, Over, Deihl, Roush, Blasco and Kanc

Motion carried unanimously. 8– 0

Mr. Swanson proceeded with the swearing in of Mr. Wardle for Board of School Director of Cooke and Penn Townships.

c. Adjournment

Motion by Blasco seconded by Roush to adjourn the meeting.

Roll call vote: Voting Yes: Swanson, Piper, Gutshall, Over, Deihl, Roush, Blasco and Kanc

Motion carried unanimously. 8– 0

Meeting adjourned at **8:50 p.m., February 4, 2019.**

William L. Piper, Secretary

Next scheduled meeting is: **TUESDAY, February 19, 2019.**